



RANGIORA NEW LIFE SCHOOL

PRINCIPAL ~ GREGG WEAVER

DENCHES ROAD, RANGIORA

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Terms and Conditions of Homestay

The provision of homestay accommodation for international students attending Rangiora New Life School ("School") by the homestay applicants described in the homestay application ("Host") shall be on the following terms and conditions.

1. The School shall pay to the Host \$200.00 per week. This payment shall be paid by automatic payment fortnightly in advance while the Host is providing homestay accommodation to an international student enrolled at the School ("Student").
2. The School will appoint a Homestay representative who can be contacted through the school.
3. The Host shall keep the School informed of matters concerning the Student including matters relating to the health, well-being or safety of the Student such as accidents, behavioural concerns or absences. The Host shall provide such information relating to the Student as may be reasonably requested by the School from time to time.
4. The Host agrees that the Student is to abide by school rules relating to international students as attached and as may be amended by the School from time to time.
5. Homestay will include:
 - a. Own bedroom in a family home
 - b. Drawers for clothes and wardrobe
 - c. Desk, chair and reading lamp
 - d. Three meals a day plus snacks
 - e. Laundry service
 - f. Heating, local phone calls
6. The Host shall be liable for all costs, expenses and outgoings incurred by the Host, as a result of hosting an international student, however this does not include, and is not limited to:
 - a. Costs and expenses for transport
 - b. International and national telephone calls
 - c. Entertainment
 - d. Clothing and such other expenses
7. Either party may terminate the homestay arrangement without the need to provide reasons upon giving to the other party two weeks written notice.
8. The School may at its discretion remove the Student from the homestay accommodation without notice and terminate the homestay arrangement immediately if:

- a. In the School's reasonable opinion the safety or the well-being of the Student is in doubt.
 - b. In the School's reasonable opinion the homestay accommodation is affecting the Student's behaviour or academic performance at school.
 - c. The student's parents request a change of homestay.
9. All information provided in respect of the Host (including information contained in the application) and Student, or other matters of a confidential nature relating to the homestay accommodation shall be held and kept confidential except disclosure of information including the application:
- a. To the Student (or prospective student), the Student's guardian and/or parents;
 - b. To any professional consultant or such other person where it is in the interests of the Student to provide the information;
 - c. Pursuant to any statutory or other legal duty.
10. Should any dispute or difference arise between the parties concerning this agreement or the provision of homestay accommodation the parties agree that they will, in good faith, endeavour to resolve the dispute by consultation and negotiation.
11. The Host's rights and obligations under these terms and conditions may not be assigned without prior written agreement of the School.
12. The School shall not be liable for any costs, expenses, damages or other claims against the Host arising from any acts or omissions of the Student. The School shall only be liable for the payments set out in these terms and conditions for the periods that the Host is providing homestay accommodation to a student.
13. These terms and conditions may be varied by the School upon written notification from time to time and will continue to apply to the provision of homestay accommodation by the Host until notified otherwise.
14. The Host acknowledges that:
- a. Personal information of the Host collected or held by the School is provided and may be held, used and disclosed to enable the School to process the application to provide homestay and enable the School to communicate with the Host for any purpose; Host family names and telephone numbers can be exchanged with other Host families to facilitate contact to ensure International students' personal safety.
 - b. All personal information provided to the School is collected by and will be held by the School.
 - c. If the Host fails to provide any information requested in the application to provide homestay, the School may be unable to process the application;
 - d. The Host has the right under the Privacy Act 1993 to obtain access to and request any corrections of any personal; information held by the School concerning the Host;
 - e. The Host authorises the School to obtain at any time from any person or entity any information it requires to process and/or accept the application to provide homestay or to perform or complete any of the other purposes under this Agreement. The Host authorises any such person to release to the School any personal information that person holds concerning the Host.

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CONDITIONS OF HOMESTAY

- Payment for Homestay is by Automatic Payment, two weeks in advance (\$180.00 per week). A 'holding fee' of \$20.00 per week is paid during school term time (February – November/December) if the student is away for a week or more e.g. if the student goes home early for holidays.
- It is essential that there is always an adult woman staying in the house overnight.
- If a student goes into Christchurch on the bus he/she must be accompanied by others and return to Rangiora on or before the last bus. Warn your student not to frequent the Square after dark.
- It is important that the International Student is treated as an extra member of your family (with TLC). Doing chores is quite okay.
- Parental supervision is expected at all times.
- In case of emergencies, we must be able to contact your International student at all times. In matters of:
 - a. Overnight stays with friends from Rangiora New Life School; you as the Homestay parent will grant permission if considered appropriate. Please contact the other Homestay family and ensure arrangements are satisfactory to both families
 - b. Overnight stays or holidays with family or other friends not attending Rangiora New Life School: Must be approved by the School Homestay coordinator before any arrangements are made. Fill in an "Away from Home" form to seek permission, and (ii) the other family involved.
 - c. If the family goes on holiday, Donna McCormick must be notified before the event by completing an "Away from Home" form.
- It is really important that your student feels a member of your family. If you have concerns, please contact the School Homestay coordinator through the school on 03-313-6332 regarding homestay matters.

International Students Driving in New Zealand

- Any International Student wishing to drive in New Zealand **must first apply to the school for permission**. Please refer to "Driving & Car Ownership" on page 17 of the International Students Handbook.

Terms and Conditions

Thank you for offering to provide homestay for international students. If you accept a student for homestay then the terms and conditions upon which the homestay is to be provided by you shall be set out in the 'Terms and Conditions of Homestay' and will continue to apply for homestays arranged through Rangiora New Life. Any amendments or variations to the terms and conditions shall only have effect as notified to you in writing by the School.

Acknowledgement

I acknowledge that the above information is correct and that I have read and understood the Terms and Conditions of Homestay.

I authorise my address and phone number being distributed to other Homestay parents.

Signed: _____

Date: _____

Homestay Mother / Father / Other (Please specify)