



GRIEVANCE PROCEDURES FOR INTERNATIONAL STUDENTS

WHAT TO DO IF YOU HAVE A PROBLEM

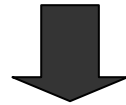
Problems With **HOMESTAY**



Talk to your:

- ❖ Homestay parent
- ❖ Mrs McCormick
- ❖ Mr Nicholson or Mr Masterton
- ❖ Your guardian / agent
- ❖ Mr Weaver

Problems With **SCHOOL**



Talk to your:

- ❖ Class Teacher or Form Teacher
- ❖ Mrs Markuson
- ❖ Mrs McCormick
- ❖ Mr Nicholson or Mr Masterton
- ❖ Mr Weaver

Problems With **ENROLMENT**



Talk to your:

- ❖ Agent
- ❖ NZ Immigration Service

Problems With **HEALTH**



Talk to your:

- ❖ Homestay parents
- ❖ Class Teacher
- ❖ Mrs McCormick
- ❖ Mr Weaver

If you have any other problem or concerns:

A Counsellor who speaks your language will be provided for you.

If you talk to Mrs McCormick in the school office she will arrange an appointment for you to see a Counsellor.

If you have a big problem and have spoken to these people, but you are still not happy, you/your parents can make an appointment to speak to Mr Weaver, and then to the Board of Trustees. If after contacting the Principal, and the Board of Trustees your problem is still not solved, you can contact the IEAA (International Education Appeal Authority), via the Ministry of Education, P.O. Box 1666, Wellington, NZ. Email: info.ieaa@minedu.govt.nz